

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
<p>2 Architectural Review Board</p> <p>Contact Information:</p> <p>Beth LaCivita, Executive Director Tallahassee Trust for Historic Preservation, Inc or Alyssa McManus</p> <p>423 East Virginia Street Tallahassee, FL 32301 Ph. 488-7100 FAX 488-7333</p> <p>Staff: Acting Planning Director: Val Hubbard 891-8633</p> <p>Planning Commission Chairman or Designee ("designee" approved by Ordinance 10/28/97) Planning Commission Chairman (elections are held in September; new chairman takes office in October)</p>	<p>Ch. 266.116 F.S., 1981 - Leon County Code Sec 10-853 (pg CD 10:162) Sec. 8.6, Ch. 27 - City Code</p> <p>Bylaws approved 6/28/94; ordinance amendments approved 8/9/94 and 10/28/97</p>	<p>10 members:</p> <p>4 - appointed by BCC 4 - appointed by City</p> <p>1 - Planning Commission (Chairman or his designee)</p> <p>1 - Planning Department Director</p> <p>As of 11/97, the Tallahassee Trust for Historic Preservation, Inc. (TTHP) (formerly Historic Preservation Board) is comprised of the sitting members of the HPB as of May 1997 when the Articles of Incorporation were approved. The TTHP may appoint up to 12 additional members. It will make recommendations to the Board for appointment to the ARB from its membership. City and County Commissions each select one TTHP member for appointment to the ARB.</p>	<p>As of 7/1994, initial terms were two and three years; thereafter, all terms are 3 years.</p> <p>Terms expire June 30</p> <p>Number of terms allowed: 2 full consecutive (except Planning Commission chairman and Planning Department Director)</p> <p>Vacancies are filled for the remainder of an unexpired term.</p>	<p>Noon, first Wednesday of every other month (unless no items are scheduled for the agenda.</p>	<p>Reports are required by the Federal Certified Local Government (CLG) program. Provides annual report to City and County, to be submitted in Nov. of each year for the previous fiscal year.</p>	<p>1. Reviews and makes recommendations on the listing of properties on the Local Register Historic Places; 2. Reviews changes, except for routine maintenance, to the exterior of properties zoned HPO, and issues or denies Certificates of Appropriateness; 3. When necessary to protect the character of property in the HPO, grants variances in accordance with the provisions stipulated in the applicable City or County ordinance; and 4. on behalf of City and County, administers federal Certified Local Government program for historic preservation. (Source: Bylaws adopted by BCC on 6/24/94.)</p> <p>Directs appeals of its decisions to the Planning Commission, which hears appeals and makes recommendations to the County Commission.</p> <p>Eligibility Criteria: 4 - owners of property zoned HPO (City and County each appoints two) 2 - members of American Institute of Architects (City and County each appoints one) 2 - members of Tallahassee Trust for Historic Preservation, Inc. (City and County each appoints one) Chairman of the Planning Commission, designee Director of the Planning Department</p>

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<p>9 Chaires-Capitola Recreation Council</p> <p>Karen Stuhmner Recreation Coordinator</p> <p>Parks & Recreation Public Works Center 2200 Miccosukee Road</p> <p>488-0221</p>	<p>BCC September 17, 2002</p>	<p>7 - BCC</p> <p>Each Commissioner appoints one member.</p>	<p>Two years.</p> <p>Terms expire September 30.</p> <p>Number of terms allowed unspecified.</p> <p>Vacancies filled for unexpired term. Council will recommend at least three (3) candidates for annual appointments or to replace any member who resigns or is removed. The suggested names for such replacements will come from the community.</p>	<p>Regular meetings shall be held at the appropriate frequency to perform the duties of the Council.</p> <p>Additional meetings may be called by either the Chairperson or by petition from three or more Council members.</p>	<p>The Council will submit annual written income and expenditure reports to the BCC.</p>	<ul style="list-style-type: none"> - Provide year-round youth sports and recreation programming. - Recruit, train, certify, and manage all adult volunteers, coaches, and officials. - Collect fees, donations, and other revenues, for the exclusive purpose of expanding sports and recreation programs and facilitating park improvements. - Promote, publicize, and advertise information pertaining to youth sports programming. - Establish programs and schedule for field usage, rental, or reservation. - Assist the County in the protection and security of park facilities under the Council's jurisdiction. - Promote the spirit of community involvement by holding at least one town meeting annually for the purpose of soliciting programming ideas from the community.

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<p>18 Dorothy C. Spence (Chaires) Community Center Board of Directors</p> <p>Karen Stuhmer Parks and Recreation 488-0221</p> <p>Chairperson: Dot Spence 310 Chaires Cross Road 32317</p> <p>878-8031 (h)</p>	<p>Created by Resolution on 02-28-95; by-laws approved 02-28-95.</p>	<p>7 members</p> <p>Each commissioner appoints one member</p>	<p>Initial terms are one and 2 years; thereafter, all terms are 2 years. Terms expire February 28. Number of terms allowed not specified. Vacancies filled for remainder of unexpired term.</p>	<p>Location: The Community Center is located off of US 27 South. Turn left on Chaires Crossroad, and proceed into the Chaires community. There is a sign indicating the Community Center.</p>	<p>Board will submit annual report to BCC. Annual reports shall include member attendance at meetings, minutes, rental activity and accounts.</p>	<p>This community center will operate similarly to the Fort Braden, Miccosukee and Woodville centers, and will be governed by bylaws approved by the BCC and County policies governing community centers and volunteer boards ("Volunteer Boards and Committees" and "County Community Service Facility.") The Bylaws were approved by the BCC on February 28, 1995.</p>

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34 Neighborhood Recognition Committee STAFF: Anita Davis, Commissioner Aide 922-7187	Created by the BCC in 1987.	7 members, each commissioner appoints one member.	Initially 1 and 2 year staggered terms. All terms are now 2 years. Number of terms allowed unspecified. Vacancies filled for remainder of unexpired term.	Meetings begin around the first of each calendar year.		RESPONSIBILITY: Reviews neighborhood nominations for annual recognition award presented at Environmental Awards Ceremony each year. ELIGIBILITY CRITERIA: Not specified.

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<p>36 Planning Commission/LPA/TPAC</p> <p>STAFF: Planning Commission: Wayne Tedder, Land Use Administration, Planning Department 891-8646</p> <p>STAFF: Local Planning Agency (LPA) Jean Gregory, Land Use Administration, Planning Department 891-8632</p> <p>STAFF: Transportation Planning Advisory Committee (TPAC) Greg Burke Senior Planner, Planning Dept., Transportation</p> <p>Atty: Silvia Alderman City: Barbara Cook, Secretary to Treasurer/Clerk, City Hall (891-8130)</p> <p>Mar'Shell Smiley 891-8132 (City Committees)</p> <p>Bessie McCall 487-7110 (LCSB Appointment)</p>	<p>Interlocal Agreement: Cooperative Agreement for Areawide Planning of the Tallahassee Metropolitan Area - 9/26/1967 Bylaws amended 11/18/1997</p>	<p>7 members: 3 - BCC 3 - City 1 - nominated by School Board and ratified by City and County Commissions</p> <p>A chairman and vice chairman are elected for a one-year term in September. The chairman or his designee appears before the MPO as the representative of the Transportation Planning Advisory Committee.</p>	<p>3 year terms, extending from July 1. Number of terms allowed: Bylaws allow members to serve two 3-year terms, and may fill unexpired remainder of another term. Vacancies filled for remainder of unexpired term.</p>	<p>Planning Commission Meetings: 6 pm, first Tuesday of each month. 8:30 am, Wednesday which is 8 days after the first meeting of each month.</p> <p>LPA Meetings: Twice a year. April and October.</p> <p>TPAC Meetings: Meets at least every other month</p>		<p>RESPONSIBILITY: On 3/19/96, the BCC approved the following distribution of responsibility: GEM to develop staff reports and make recommendations to the Planning Commission for appeal of site and development plan approval or denials of development proposals under their administration. Planning Department to continue to staff the Planning Commission on issues such as Comprehensive Plan Amendments, Comp Plan consistency determinations, special projects or studies concerning county issues and type C reviews.</p> <p>On 11/18/97, BCC approved amended bylaws governing actions of the Planning Commission, LPA, Land development regulation commission and the MPO's TPAC.</p> <p>Acts as sdvisory committee to the City and County Commissions, other governmental agencies within the metropolitan area and individuals and private agencies seeking its advice and assistance in comprehensive planning and development of the Tallahassee area.</p> <p>At the City/County Cycle 1, 19992 Comp Plan Amendment Adoption Hearing on 08/17/92, the two commissions adopted text amendment 14 of the cycle 2, 1992 Comp PLaN amendments which designates the planning commission as the LPA, and the appointed LPA was therefore dissolved.</p>

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						<p>ELIGIBILITY CRITERIA: Must be residents of Leon County, but shall not be appointed from the membership of any planning/ and or zoning board operating within the exclusive jurisdiction of each government unit.</p> <p>The Planning Commission also serves as an advisory committee to the Metropolitan Planning Organization, and FS 339.175 requires that membership on the committee "must reflect a broad cross section of local residents with an interest in the development of an efficient, safe and cost-effective transportation system. Minorities, the elderly, and the handicapped must be adequately represented."</p>

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44 Woodville Recreation Council STAFF: Karen Parker Parks and Recreation 488-0221 Bob Rankin, Chairman 8505 Grey Forest Drive 32311-1718 421-8886 Flo Blanchard 9524 Old Plank Road 32310 575-2533 (w)	Created by the BCC in 1983. Amended by BCC on 5/13/1997 NOTE: 05/13/1997, the BCC adopted an option to combine the Woodville Community Center Board (appointed by the County Commission) and the Woodville Athletics Commission. The new name for this organization is the Woodville Recreation Council.	7 members, each commissioner appoints one member. On 2/25/1992, BCC increased membership from 5 to 7 at the request of the Center's Board of Directors.	2 years. Terms expire October 31. Number of terms allowed unspecified. Vacancies filled for remainder of unexpired term.	Meets first Monday of each month, 6 p.m., at the Woodville Men's Club.	The committee shall submit annual written income and expenditure reports to the BCC.	RESPONSIBILITY: Oversees facility usage and programming at J. Lewis Hall, Sr. Park; facilitates athletic programs. The recreation council shall submit annual written income and expenditure reports to the BCC. Establishes operation rules and procedures; may establish user fees sufficient to defray the cost of operation and maintenance of the center. Must seek BCC approval to spend any surplus over the cost of operation and maintenance. Responsible for planning, oversight, day-to-day operation and general maintenance of the center. ELIGIBILITY CRITERIA: Not specified.